

# The Ohio Barn

## Wedding + Reception Information Sunday

### Your Wedding + Reception facility includes...

- Full access to the **Upper Barn** area - a 2400 square foot historic German bank barn
- Limited access to **Lower Barn** rooms - Bridal party/Immediate family only - for relaxing, changing clothes, storing your belongings, and using The Bunkhouse's restrooms
- Large entrance **deck** for catering setup
- Access to open **lawn** area below the barn – with rustic barn wood pergola + deck
- Two indoor **restrooms** in the outbuilding next to the barn for guests
- **Up to 180 guests** can be accommodated comfortably (**Max 200**)
- **Your choice for all vendors :)**

### Services included...

- Setup + teardown of all tables, chairs + benches
- Direct + manage the parking
- Cleanup during and after the event (trash removal + facility cleaning)
- You are responsible for clearing tables of drinks and trash per our guidelines
- Onsite the entire time to assist you with venue related items
- Coordination of vendor deliveries and setup

### Catering...

- Your choice of caterer – a list of ones that have been to the barn is available
- If you do not use a caterer, and you supply your own food, it **must be prepared onsite** and be **ready to serve**
- Food + Beverages are setup and served on the deck
- Use of chafing dishes and gel fuel (Sterno) permitted. **No roasters or crockpots.**
- Adjacent building has sink, work table, refrigerator/freezer + room for your empty boxes, extra drinks, etc.
- Ice is available onsite - \$4 per 22# bag
- Alcohol is permitted and is provided by your vendor or you

### Tables, Chairs + Benches...

- All tables in our inventory are included in the rental (5' rounds that seat 6-8 + several vintage ones)
- Chairs + benches are part of our inventory and are included in the rental
- Chairs are for use in the barn + the benches are used for seating on the lawn, for your outdoor ceremony

### Parking...

- Guest parking is provided in the grassy area at the rear of the property
- Handicap parking available on the pavement, if needed
- We will direct + manage the parking

### IMPORTANT items to note...

- **Events must conclude by 9:30pm** to allow time for you to thank your guests, clear all tables of drinks/trash and move cake and leftover food to the B&B area. All non-lodging guest will need to leave no later than 10pm. Lodging guests and designated clean-up helpers have until 10:30pm to complete the required cleaning.
- You have until 11am (checkout) Sunday to remove decorations and collect your things.
- We are a **Non-Smoking** facility – no smoking in B&B, barn or on deck. Smoking allowed outdoors only
- **No open flames** in the barn. You may use battery operated candles, if candlelight is desired.
- The barn **does not have central air or heat**. However, portable heat or cooling is available as needed at no extra cost.
- If **aisle petals** used, they must be real (not synthetic) and picked up afterwards
- If candy offered on a 'candy bar', all individual **candies must be wrapped** – no Skittles, M&Ms, etc. that guests need to bag themselves.



**Event Worksheet & Rates**

Sunday		
Available 1p-10:30p (Guests leave by 10p)	Rate	Price
<input type="radio"/> <b>5-6 hour event</b> – your choice of Start/End time Additional 2-3 hrs. to use before (setup) and/or after (to gather your things) <b>Total 9.5 hrs.</b>	\$4000	\$4000
<input type="checkbox"/> <b>Rehearsal Time – on the Thursday before -- Available 5p-9p</b> Start: _____ End: _____ # of hours _____	\$200 first hour \$50 additional hrs. 4 hrs. Max	
<input type="radio"/> The Bunkhouse – Beam Room – Includes 2 guests	\$150	
<input type="checkbox"/> Lodging for additional guests (max 2)	\$10/ea	
<input type="checkbox"/> The Homestead – Lodging (4 bdrms/3 Baths/sleeps 11) – <b>2 room minimum</b>	\$150/room	
<input type="radio"/> Portable sound system	\$150	
<input type="radio"/> Chandelier (hangs in center of barn)	Included	
<input type="radio"/> Port-O-Cool unit	Included as needed	
<input type="radio"/> Large Tent heater	Included as needed	
<input type="radio"/> 3 – Patio heaters (in or outside of barn)	Included as needed	
<b>Total</b>		
<b>Event Date:</b> _____	<b>Event Start / End:</b> _____ pm to _____ pm	
<b>Tables available</b> <ul style="list-style-type: none"> <li>• 25 – 5’ round (seats 6-8)</li> <li>• 4 – 8’ rectangle (seats 8-10)</li> <li>• 6 – 6’ rectangle (seats 6)</li> <li>• 1-4’ rectangle</li> <li>• Various vintage wood tables</li> </ul>	<b>Seating</b> <ul style="list-style-type: none"> <li>• 200 Natural Wood chairs with tan padded seat</li> <li>• 44 cedar benches (lawn)</li> </ul>	